

Priority

- Urgent
- Intermediate
- Minor

Area

ASSESSMENT AND WORK ORDER

- Ward _____
- First Responder
- Community

Home Owners Name: _____

Address: _____ City: _____ Zip: _____

Home Phone: _____ Alt. Phone: _____

____ Please call first, I want to be there when work crews arrive.

____ I don't need to be there. I have taken care of any photos needed for insurance and give permission for repairs and debris removal.

RELEASE: I hold the volunteers, including their representatives and agents, harmless from any damage or injury that may occur on my property, including personal property. Further, I understand that no warranty or guarantee, express or implied, is provided for work performed on or for my property.

Home Owner's (or Home Owner's Representative's) Signature: _____

Assessment

Date: _____ Name: _____

Is the home habitable? _____ Is occupant planning to continue living in the home? _____

Home Damage?

of Trees?

_____ Shingles Only?	_____ Holes in Roof
_____ Major Structural Damage	_____ # of Broken Windows
_____ Flood Damage	Other: _____

_____ Under 12"
_____ Under 24"
_____ Over 24"

Notes: Tools / Equipment / # of Tarps / Skills Needed and other helpful information:

Return And Report

(please write notes of what was done before turning back in. Thank you for all you've done!)

Date: _____ Name: _____ Ward/Stake: _____

Manhours to complete work order: _____
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Neighbors

_____ # of others helped.
If you helped other neighbors, please fill out an assessment form for them or give details on the back of this form.

Circle One

Partially Complete	Nothing was needed	Done
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